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## **Production Record and Menu Records Regulation** ***Federal Regulation 7CFR Section 210.10(a)(3)***

“Schools must keep production and menu records for the meals they produce. These records must show how the meals contribute to the required food components, food items or menu items every day.”

Production records must be maintained for breakfast, lunch and snack. Templates have been provided below. You are not required to use these templates. If you choose to create your own production records, ensure that all required fields are included.

[Breakfast Production Records- Excel File](#)

[Lunch Production Records- Excel File](#)

[Snack Production Records- Excel File](#)

[Snack Production Records- Word File](#)

[Production Record- Word File](#)

[Production Record Instructions-Word File](#)