

Afterschool Snack Program On-site Self-Review Form

Reviewer Name	
School Reviewed	
Date of Review	
First Review (Within first 4 weeks of school year or snack implementation)	
Second Review	
What time school ends?	
When are snacks served?	

Question	Yes	No
1. Are the snacks claimed only in approved after-school programs/initiatives? Specify the after school programs/initiatives _____ Is this an extended school day? If yes, can snacks be served during the school day?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2. If site has less than 50% free/reduced price eligibles, does the after-school program have the appropriate applications and rosters on file so all snacks are correctly claimed for free, reduced or paid reimbursement?	<input type="checkbox"/>	<input type="checkbox"/>
3. Is there an accurate point of service accountability for counting snacks when: over 50% are free eligible? less than 50% are free eligible?	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. What is the school's count of snacks on the day of visit? _____ What is the reviewer's count on the day of visit _____ If there are significant differences in the counts, why is this occurring? _____		
5. Does the site have an appropriate and accurate system to document daily attendance?	<input type="checkbox"/>	<input type="checkbox"/>
6. Does the snack menu meet the snack meal pattern requirements? (two complete components)	<input type="checkbox"/>	<input type="checkbox"/>
7. Do all snacks claimed for reimbursement on the day of visit meet meal pattern requirements?	<input type="checkbox"/>	<input type="checkbox"/>
8. Are production records being completed daily?	<input type="checkbox"/>	<input type="checkbox"/>
9. Is corrective action required? If yes, what must be changed? _____ When will it be corrected and by whom? _____	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>